Agenda	Los Angeles County **CHARTERSELPA** SPECIAL EDUCATION LOCAL PLAN AREA
Meeting No. 3: 2023-24	**9300 Imperial Highway, Downey, CA 90242** **(562) 803-8338**

Governance Council Meeting
April 25, 2024
8:00 a.m.

LACOE Education Center, Room 107
9300 Imperial Highway
Downey, CA 90242

Zoom Meeting Participant Information
Join Zoom Meeting Link
Meeting ID: 202 850 2366
Passcode: 1951

Governance Member Remote Participation

Loretta Burns	Blue Ridge Academy – 625 W. Covina Blvd. San Dimas, CA 91733
Dr. Nicholas Sessions	Edward B. Cole Academy, 333 E. Walnut Street, Santa Ana, CA 92701
Andrea Valadez	Heartland Charter School, 13829 Sherman Blvd., East Garrison, CA 93933
Jose Fernandez	Irvine International Academy - 4782 Karen Ann Lane, Irvine, CA 92604
Nadia Shaiq	ISANA, 3580 Wilshire Blvd., Suite 1130 Los Angeles, CA 90010
Josh Stock	Lashon Charter Academy & Lashon City - 7477 Kester Ave, Van Nuys, CA 91405
Rebecca Rodriguez	Los Angeles College Prep Academy – 625 Coleman Avenue, Los Angeles, CA 90042
Richard Moreno	Opportunities for Learning, Duarte, 1202 E. Huntington Drive, Duarte CA 91010
Yelena Shapiro	Opportunities for Learning, William S Hart – 27616 Newhall Ranch Rd. Santa Clarita CA 91355
Brock Champion	Options For Youth, Acton -17216 Slover Ave Suite L-102, Fontana, CA 92337
Paola Tapia	Russell Westbrook Middle & High School, 1700 W. 46th St, Los Angeles
Beatriz Gutierrez	Soleil Academy, 3900 Agnes Ave. Lynwood, CA 90280
Wendy Shmaeff	Village Charter Academy, 7357 Jordan Ave. Canoga Park , 91303
Anita Ravi	We the People High School - 1635 Long Beach Blvd., Long Beach, CA 90813

I. **PRELIMINARY ACTIVITIES**
   A. Call to Order
   B. Ordering of the Agenda
   C. Approval of the Minutes
        1. January 25, 2024 Governance Council Meeting

II. **COMMUNICATIONS**
   A. Public Comment

III. **HEARINGS (none)**

IV. **REPORTS / STUDY TOPICS**
   A. Membership Report – 2024-2025 SELPA Applications
   B. SELPA Reports

V.   **RECOMMENDATIONS**
     A.   Approve removal of Artificial Intelligence (AI) recording features during SELPA meetings.
     B.   Approve reallocation of unused 22-23 IDEA Local Assistance Funds (restricted funding) of $284,085 and reallocation of unused 22-23 Federal Mental Health Funds in the Amount of $15,576 to members that express an interest.
     C.   Approve Allocation Plan language to address unused/unallocated funds in future years.

VI.   **CLOSING ITEMS**
     A.   SELPA Governance Council Calendar

VII.   **ADJOURNMENT**

LOS ANGELES COUNTY CHARTER SELPA GOVERNANCE COUNCIL MEETING

January 25, 2024

The Governance Council Meeting of the LAC Charter SELPA was held on Thursday, January 25, 2024, at 9300 Imperial Highway, Downey California 90242 and remotely through Zoom.

PRESENT:
1. Ricardo Mireles (Academia Avance)
2. Loretta Burns (Blue Ridge Academy)
3. Erin Whalen (DaVinci RISE)
4. Steven Alva (Granite Mountain)
5. Jose Fernandez (Irvine International Academy)
6. Nadia Shaiq (Isana Achernar)
7. Maricela Ramirez (LACOE)
8. Amber Cox (Lashon Charter Academy)
9. Amber Cox (Lashon Academy City Charter)
10. Rebecca Rodriguez (Los Angeles College Prep Academy)
11. Yelena Shapiro (Opportunities for Learning, William S. Hart)
12. Paola Tapia (Russell Westbrook Why Not? High School
13. Paola Tapia (Russell Westbrook Why Not? Middle School)
14. Tanya Kabia (SEEDS LA)
15. Beatriz Gutierrez (Soleil Academy)
16. Wendy Shmaeff (Village Charter Academy)

ABSENT:
1. Xavier Reyes (Academia Moderna)
2. Juan Medina (Bridges Preparatory Academy)
3. Nick Sessions (Edward B. Cole Sr. Academy)
4. Courtney McCorkle (Heartland Charter School)
5. Taylor Moore (ICEF Inglewood Charter Elementary Charter Academy)
6. James McGrath (Intellectual Virtues Academy)
7. Padmini Srinivasan (International School for Science and Culture)
8. Zuzy Chavez (Jardin de la Infancia)
9. Jolene Yee (Mayacamas Charter Middle School)
10. Richard Moreno (Opportunities for Learning, Duarte)
11. Brock Champion (Options for Youth, Acton)
12. Xavier Reyes (Prepa Tec LA MS)
13. Sarah Bach (Sycamore Creek Community Charter School)
14. Anita Ravi (We the People High School)

SELPA STAFF and GUESTS: Jim Anderson (LACOE); Damali Thomas (LACOE); Alyssa Martinez (LACOE); and Krystal Walton (LACOE); Sarah Bach (Sycamore Creek Community Charter School).

I. PRELIMINARY ACTIVITIES

A. Call to Order: The meeting was called to order at 8:09 a.m. with 17 LEA members in attendance.

B. Approval of the Agenda

The agenda was accepted as presented. Members discussed the presence of chat bots in the meeting, and they were dismissed from the meeting. The Ad Hoc Committee meeting will review and bring a recommendation forward for chat bot or AI tools and their virtual attendance for absent LEA members.
Moved Approval: Ricardo Mireles; **Second:** Rebecca Rodriguez
Aye: 24; **Nay:** 0; **Abstention:** 0; **Motion:** Carried.

C. Approval of the Minutes

June 22, 2023, Governance Council Meeting
Moved Approval: Ricardo Mireles; **Second:** Rebecca Rodriguez
Aye: 24; **Nay:** 0; **Abstention:** 0; **Motion:** Carried.

II. COMMUNICATIONS

A. Public Comment – there was no public comment.

III. HEARINGS (none)

IV. REPORTS / STUDY TOPICS

A. Membership Report

Members discussed the upcoming local election and other items specific to their schools.

B. SELPA Reports

The SELPA team reviewed fiscal updates and reminders, including Allocation Plan recommended changes, mental health funds, and recommended Local Plan changes to the Governance Section. In addition, the SELPA team reviewed items related to CDE monitoring and reporting, CIM implementation, and the CALPADS Fall 1 Amendment Certification deadline. Lastly, the SELPA team reviewed information regarding a potential new applicant, OFY – Victor Valley and the Governance Council discussed the vacated Ad Hoc Committee Chair and selected Wendy Shmaeff, Director of Student Support Services for Village Charter Academy to fill in this role.

V. RECOMMENDATIONS (none)

VI. CLOSING ITEMS

A. SELPA Calendars

The date of the next Governance Council meeting is scheduled for March 28, 2024 was shared with the members.

VII.   ADJOURNMENT
Meeting Adjournment
The Governance Council meeting was adjourned at 8:57 a.m.

Item IV.   **REPORTS / STUDY TOPICS**

    A.   Membership Report – **Discussion and Information**
1. [2024-25 SELPA Applicants](#)
   1. Options for Youth -Victor Valley – 10/30/23 Notice of Intent to Apply received.
   2. Options for Youth – Duarte – 2/15/2024 Notice of Intent to Apply received.
2. 2023-24 LAC Charter SELPA Members **(30 Members; 16 quorum)**
   1. Academia Avance
   2. Academia Moderna Charter School
   3. Blue Ridge Academy
   4. Bridges Preparatory Academy
   5. Da Vinci Rise Charter School
   6. Edward B. Cole Sr. Academy
   7. Granite Mountain
   8. Heartland Charter School
   9. ICEF Inglewood Charter Elementary
   10. Intellectual Virtues Academy
   11. International School for Science & Culture
   12. Irvine International Academy
   13. Isana Academies Achernar
   14. Jardin de la Infancia
   15. Los Angeles County Office of Education
   16. Lashon Academy Charter
   17. Lashon Academy City Charter
   18. Los Angeles College Prep Academy
   19. Mayacamas Charter Middle School
   20. Opportunities for Learning, Duarte
   21. Opportunities for Learning, William S. Hart
   22. Options for Youth – Acton
   23. Prepa Tec Los Angeles Middle School
   24. Russell Westbrook Why Not? High School
   25. Russell Westbrook Why Not? Middle School
   26. SEED School of Los Angeles County
   27. Soleil Academy
   28. Sycamore Creek Community Charter School
   29. Village Charter Academy
   30. We the People High School

Governance Council Meeting – April 25, 2024

Item IV.   **REPORTS / STUDY TOPICS**

B.   SELPA Reports – Information and Discussion
  1. Finance & Governance
      a. Fiscal Updates and Reminders
          • Unused 22-23 Local Assistance Grant Funding (IDEA Restricted Funding)
          • Unused 22-23 Federal Mental Health Funding
          • Unallocated 23-24 Local Assistance Grant Funding (IDEA Restricted Funding)
      b. Allocation Plan – Recommended changes to address unused/unspent funds in future years
      c. Current Governance Documents
          • Local Plan
          • Allocation Plan
          • Participant's Agreements
      d. 24-25 Local Plan Updates
          • Section B. Governance
          • Section D. Annual Budget Plan
          • Section E. Annual Service Plan
          • Appendix
  2. Data, Accountability, Compliance & CDE - informational
      a. CDE Monitoring & Reporting
          • Annual Determination Letters released March 18, 2024
          • Compliance Improvement Monitoring (CIM)
          • Small LEA Monitoring (CIM-S)
          • IEP Implementation
          • Personnel Data Report Due April 9, 2024
      b. CALPADS
          • Spring Roadshow – LACOE April 24, 2024
          • Student Degree of Support
  3. Ad Hoc Committee
      a. Ad Hoc Committee Chair
      b. January 25th Ad Hoc Committee Meeting
      c. February 29th Ad Hoc Committee Meeting
  4. Ed Code, Policy and Legislative Updates – Open Discussion by Members
      a. Education Code 51225.31 Alternative Pathway to Diploma

Agenda

- $284,085: Unused 2022-23 Local Assistance IDEA Funds

- $15,576: Unused 2022-23 Federal Mental Health Funds

- $596,700: Unallocated 2023-24 Local Assistance IDEA Funding

- Allocation Plan Language to address unused/unallocated funds in future years

Los Angeles County Office of Education

2022-23 Federal IDEA

How to allocate <u>unspent</u> Federal Funds *after* initial allocation

- 2022-23 IDEA funds were allocated when GAN was received
- Two LEAs have subsequently denied funds, **$284,085** Total
- Grant end date September 30, 2024

Recommend to allocate based on LEA survey results.

Los Angeles County
Office of Education

2022-23 IDEA

IDEA - Local Assistance - Resource 3310 2022-2023 Entitlements July 1, 2022- September 30, 2024	DEC. '21 UNDUPLICATED COUNT AGES 5-21	Adjusted Allocation	Include in 2nd Reallocation?	2nd Reallocation	Adjusted Total w/ 2nd Allocation
LACOE Charter SELPA					
Academia Avance	41	51,538	No		51,538
Academia Moderna	39	49,024	No		49,024
Blue Ridge Academy	726	912,592	No		912,592
Bridges Preparatory Academy	12	15,084	YES	4,267	19,351
Da Vinci Rise Charter School	64	80,449	YES	22,755	103,204
Edward B. Cole Academy	36	45,252	No		45,252
Granite Mountain Charter	393	494,006	No		494,006
Heartland Charter School	453	569,427	YES	161,064	730,492
ICEF Inglewood Elementary Charter Academy	23	28,911	No		28,911
Intellectual Virtues Academy	27	33,939	YES	9,600	43,539
International School for Science and Culture	18	22,626	No		22,626
Irvine International Academy	15	18,855	YES	5,333	24,188
ISANA Achernar (ISANA) Charter	52	65,365	YES	18,489	83,853
Jardin De La Infancia	2	2,514	No		2,514
Lake View Charter - Left 6/30/2023	57	71,650	No	0	71,650
Lashon Academy	60	75,421	No		75,421
Lashon Academy City	2	2,514	No		2,514
Opportunities for Learining - Duarte - DENIED 2/12/2024	21	26,397	No	-26,397	0
Opportunities for Learining - Santa Clarita (Prior years Denied)	66	0	No	0	0
Options for Youth - Acton	205	257,688	No	-257,688	0
Palm Lane Elementary - Left LACOE Charter SELPA 6/30/2022	43	0	No	0	0
Prepa Tec Los Angele Middle	35	43,996	No		43,996
Russell Westbrook Why Not? - High School	52	65,365	YES	18,489	83,853
Russell Westbrook Why Not? - Middle School	34	42,738	YES	12,089	54,827
Soleil Charter School	20	25,140	YES	7,111	32,251
Sycamore Creek Community Charter	17	21,369	YES	6,044	27,414
T.I.M.E. Community - Closed 6/6/23	7	8,799	No	0	8,799
Village Charter Academy	44	55,309	YES	15,644	70,953
We the People High	9	11,313	YES	3,200	14,513
SEED School of Los Angeles County-New-Started 7/1/2022 (NO Fundi	0	0			0
33107.3 - SELPA TOTAL	**2,573**	**3,097,281**		**0**	**3,097,281**

Reallocate to LEAs based on survey results:

- Bridges Preparatory
- Da Vinci RISE High
- Heartland Charter School
- Intellectual Virtues Academy
- Irvine International
- ISANA International Academy
- RWWN High
- RWWN Middle
- Soleil
- Sycamore Creek
- Village Charter Academy
- We the People High School

2022-23 Federal Mental Health

- $15,576 unspent, available to reallocate
- Grant end date September 30, 2024
- Decision for 2022-23 funds only, 2023-24 GAN directly to LEA

Recommend to allocate based on LEA survey results.

2022-23 Federal Mental Health

Los Angeles County CHARTERSELPA
SPECIAL EDUCATION LOCAL PLAN AREA

2022-23 Federal Mental Health Average Daily Attendance (ADA) Allocation
Award: 7/1/22 - 9/30/24
Resource: 3327

Schools	2021-22 P-2 ADA*	Include in Unspent Allocation	Unspent Allocation
		Reallocate Unspent Funds	
		ADA for reallocation 6,269.12	To be reallocated $ 15,576
Academia Avance Charter School	232.26	No	
Academia Moderna	382.73	No	
Blue Ridge	6,477.16	No	
Bridges Preparatory Academy	79.21	No	
Da Vinci RISE HIGH	113.62	YES	282
Edward B Cole Academy	371.46	No	
Granite Mountain Charter School	3,365.09	No	
Heartland Charter School	4,355.37	YES	10,820
ICEF Inglewood Elementary	324.46	No	
Intellectual Virtues Academy	85.66	YES	213
International School of Science and Culture	163.94	No	
Irvine International Academy	305.70	YES	760
Isana Achernar Academy	428.24	YES	1,064
Isana Himalia Charter School (6/30/21 exit SELPA)	577.91	No	
Jardin de la Infancia - DENIED FUNDS	15.15	No	
Lake View Charter School	617.05	No	
Lashon Academy City	36.28	No	
Lashon Charter Academy	501.01	No	
Opportunities for Learning, Duarte - DENIED FUNDS	303.01	No	
Opportunities for Learning, Santa Clarita - DENIED FUNDS	1,470.00	No	
Option for Youth, Acton	1,842.94	No	
Palm Lane Elementary Charter School (6/30/22 exit SELPA)	257.85	No	
Prepa Tec Los Angeles Middle	244.80	No	
Russell Westbrook Why Not? High	199.24	YES	495
Russell Westbrook Why Not? Middle	147.56	YES	367
SEED (New 2022-23)	-	No	
Soleil Academy	203.42	YES	505
Sycamore Creek Community Charter	131.84	YES	328
T.I.M.E. Community	34.37	No	
Village Charter	253.80	YES	631
We the People High	44.67	YES	111
	23,565.80		15,576

Reallocate to LEAs based on survey results:

- Da Vinci RISE High
- Heartland Charter School
- Intellectual Virtues Academy
- Irvine International
- ISANA International Academy
- RWWN High
- RWWN Middle
- Soleil
- Sycamore Creek
- Village Charter Academy
- We the People High School

Los Angeles County Office of Education

2023-24 IDEA Allocation

How to allocate <u>declined</u> Federal Funds *during* initial allocation

2023-24 IDEA GAN has been received

LEAs: 3 declined funds, 1 left SELPA, 1 closed; **$596,700**

Recommend to continue historical process: allocate available funds to all participating LEAs based on SWD pupil count

Los Angeles County Office of Education

2023-24 IDEA Allocation

IDEA - Local Assistance - Resource 3310 2023-2024 Entitlements July 1, 2023- September 30, 2025	DEC. '22 UNDUPLICATED COUNT	Original Allocation	Reallocated	Adjusted Allocation
Academia Avance	39	51,945	10,804	62,749
Academia Moderna	39	51,945	10,804	62,749
Blue Ridge Academy	671	893,718	185,880	1,079,598
Bridges Preparatory Academy	15	19,979	4,155	24,134
Da Vinci Rise Charter School	56	74,588	15,513	90,101
Edward B. Cole Academy	38	50,613	10,527	61,140
Granite Mountain Charter	409	544,755	113,301	658,056
Heartland Charter School	462	615,347	127,983	743,330
ICEF Inglewood Elementary Charter Academy	26	34,630	7,203	41,832
Intellectual Virtues Academy	23	30,634	6,371	37,006
International School for Science and Culture	15	19,979	4,155	24,134
Irvine International Academy	9	11,987	2,493	14,480
ISANA Achernar (ISANA) Charter	54	71,924	14,959	86,883
Jardin De La Infancia	1	1,332	277	1,609
Lake View Charter - Left SELPA 6/30/23	64	85,243	(85,243)	0
Lashon Academy	57	75,919	15,790	91,710
Lashon Academy City	3	3,996	831	4,827
Los Angeles College Prep Academy - Existing - NEW to LACOE Charter SELPA	4	5,328	1,108	6,436
Opportunities for Learning - Duarte - DECLINED	16	21,311	(21,311)	0
Opportunities for Learning - Santa Clarita - DECLINED	97	129,196	(129,196)	0
Options for Youth - Acton - DECLINED	255	339,640	(339,640)	0
Prepa Tec Los Angele Middle	31	41,290	8,588	49,877
Russell Westbrook Why Not? - High School	54	71,924	14,959	86,883
Russell Westbrook Why Not? - Middle School	25	33,298	6,925	40,223
Soleil Charter School	28	37,294	7,757	45,050
Sycamore Creek Community Charter	17	22,643	4,709	27,352
SEED School of Los Angeles County - New - Started 7/1/2022	24	31,966	6,648	38,615
T.I.M.E. Community - Closed 6/6/23	16	21,311	(21,311)	0
Village Charter Academy	46	61,268	12,743	74,011
We the People High	8	10,655	2,216	12,872
Mayacamas Middle School - NEW - Started FY 2023:24 - No Allocation	-	-	-	-
33107.4 - SELPA TOTAL	2,602	3,465,655	0	3,465,655
Denied /Exited /Closed	448	596,700		

5 LEAs not to be included in allocation

$596,700 to be reallocated

Allocate based on SWD count of participating LEAs

Allocation Plan

1. Federal Funding

    1. The amount of funding for the Charter SELPA varies each year based on a complex formula of base amounts, plus special education student counts, plus poverty factors.

    2. Distribution of federal funds will be based on prior year unduplicated Fall 1 CALPADs count. As a result, new Charter Schools will not receive federal funds.

    3. Prior to initial allocation of Federal Funds, a survey on acceptance of funds will be sent to LEA's who:
        1. Denied or had unspent Federal dollars in prior year and/or
        2. Had 25% or more unspent Special Education revenue in prior year

    4. Total Federal Funds will be allocated to **participating** LEAs based on prior year unduplicated Fall 1 CALPADs count.

    5. LEAs with unspent funds as of expense report 3 (ending June 30) will need to include a budget plan for the LEA to retain allocation. Unspent/denied funds, will be allocated to LEAs based on survey response.

Los Angeles County Office of Education

Thank you!

Questions?

Los Angeles County
Office of Education

SECTION B: GOVERNANCE & ADMINISTRATION

SELPA Local Plan Section B Update

Governance Meeting Section B Review

01/25/2024
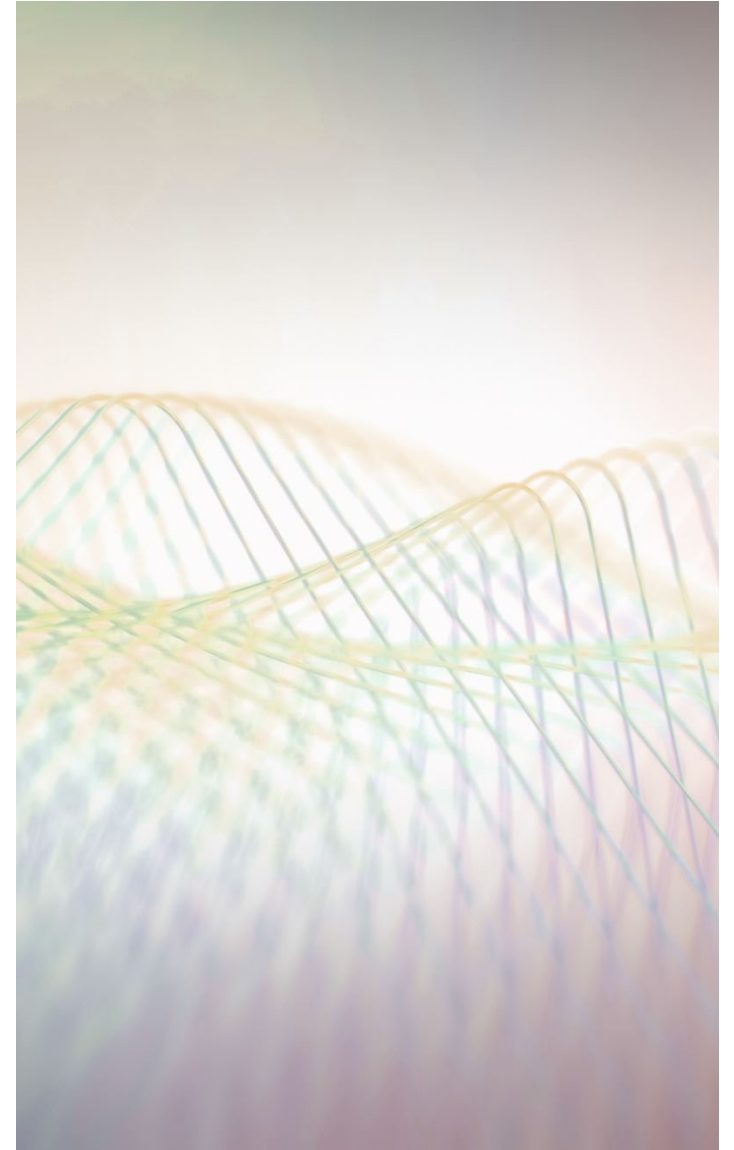
Special Education Local Plan Area Local Plan changes

- Nomenclature and Cosmetics
- All elements from the prior local plan
- Ad Hoc Recommendations:
    a. Governance Council Meetings
    b. Voting – no changes
    c. Requirements for New Members
    d. Program Council Requirements

GOVERNANCE COUNCIL MEETINGS

- Governance Council will meet two times per year at a minimum.

- When the Governance Chair is absent, preference will be given to past Chair and Ad Hoc Committee Chair to chair meetings.

PROGRAM COUNCIL REQUIREMENTS

- Appoint LEA liaison to Mental Health, California Children's Services, **CAPTAIN**, **PENT**, Regional Centers, and other agencies, as required by interagency agreements and MOU's when appropriate.

REQUIREMENTS FOR NEW MEMBERS

All new members to the SELPA shall attend the new member orientation.
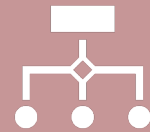
As appropriate, all LEAs new to the SELPA shall attend the SEIS Code Stack Conference.

All new LEAs to the SELPA, shall have at least one executed contract with an NPA for related services on or before the first day of school.

Student Degree of Support – Frequently Asked Questions

This questionnaire was developed to assist local educational agencies (LEAs) in meeting their reporting requirements for the Student Degree of Support field for students with disabilities in the California Longitudinal Pupil Achievement Data System (CALPADS). Student Degree of Support will be a required data element for the Fall 1 Submission in CALPADS beginning with the 2024–25 academic year.

Which students with disabilities require population of the Student Degree of Support field?

The Student Degree of Support field is only required to be populated for students on **Individualized Education Programs (IEPs)** in grades Transitional Kindergarten (TK) through 12 identified with the following primary or secondary disabilities:

- Intellectual Disability (ID)
- Orthopedic Impairment (OI)
- Other Health Impairment (OHI)
- Specific Learning Disability (SLD)
- Deaf-blindness (DB)
- Multiple Disabilities (MD)
- Autism (AUT)
- Traumatic Brain Injury (TBI)

This questionnaire is only applicable to the students described above.

Why is the Student Degree of Support collected?

For students with certain primary and secondary disabilities that are served in special education settings identified in CALPADS with an Instructional Strategy Code of 700 – Special Education (scheduled classes where ALL students in the classroom are students with disabilities [SWD] and the curriculum was specifically designed for SWD), the Student Degree of Support is collected to assist the Commission on Teacher Credentialing (CTC) in determining whether the teacher of record assigned to the course has the appropriate credential and authorizations to teach the students in the class based on:

- Primary and secondary disability; and
- The student support needs required to implement the student's IEP.

These assignment determinations are made in the California State Assignment Accountability System's (CalSAAS) annual monitoring process.

The CTC's Authorization for Special Education Settings can be found at the following web page: https://www.ctc.ca.gov/credentials/calsaas-information/Appropriate-credentials-for-SPED

What are the definitions of Mild Moderate Support Needs and Extensive Support Needs?

In reporting the Student Degree of Support, the options are Mild Moderate Support Needs or Extensive Support Needs. The definitions of Mild Moderate Support Needs and Extensive Support Needs are taken directly from the Authorization Statements for each of these credentials as determined by the CTC.

Definition of Mild to Moderate Support Needs for use in Authorization Statement:

Mild to Moderate Support Needs includes providing specially designed instruction to access grade level California Content Standards in the Least Restrictive Environment. The education specialist **provides instruction** and supports in **one or more** of the following domains: academics, communication, gross/fine motor, social-emotional, behavioral, vocational, and learning environment access skills. **The supports may also include** health, movement and sensory support. Mild to Moderate Support Needs practices may include lower student to educator ratio.

Definition of Extensive Support Needs for use in the Authorization Statement:

Extensive Support Needs include providing specially designed instruction to access grade level California Content Standards in the Least Restrictive Environment. The education specialist **provides intensive instruction** and supports **in two or more** of the following domains: academics, communication, gross/fine motor, social-emotional, behavioral, vocational and adaptive/daily living skills. **The supports also often include** health, movement and sensory support. Extensive Support Needs practices include lower student to educator ratio.

Which staff are responsible for identifying the Student Degree of Support?
Each LEA should determine which staff are responsible for identifying the Student Degree of Support. Input should be gathered from special education staff, including members of the IEP team and the special education student data coordinator, and these staff should utilize information from the student's IEP document to make these determinations.

Is the Student Degree of Support part of the IEP document?

No. These data are captured in the student data section of local special education data systems but are not part of the legal IEP document. Although these data are not captured in the IEP document, data from the student's IEP will be necessary to make these determinations for each student.

Student Degree of Support Identification – Guiding Questions

1. Is the student on an Individualized Education Program (IEP)?
    a. If yes, *go to question 2.*
    b. If no, **STOP, this questionnaire ONLY applies to students on IEPs.**

2. Is the student's grade level Transitional Kindergarten through 12th Grade (including adult-age students with disabilities in transition programs)?
    a. If yes, *go to question 3.*
    b. If no, **STOP. This questionnaire does not apply to students with grade levels of Infant (IN), Prekindergarten (PS), or Adult (AD).**

3. Is the student's primary OR secondary disability one of the following?
    - Intellectual Disability (ID)
    - Orthopedic Impairment (OI)
    - Other Health Impairment (OHI)
    - Specific Learning Disability (SLD)
    - Deaf-blindness (DB)
    - Multiple Disabilities (MD)
    - Autism (AUT)
    - Traumatic Brain Injury (TBI)
    a. If yes, *go to question 4.*
    b. If no, **STOP. This questionnaire only applies to students with the primary or secondary disabilities identified above.**

4. Is the student's primary OR secondary disability 300 – Deaf-blindness?
    a. If no, *go to question 5*.
    b. If yes, **STOP. The student's degree of support should be ESN – Extensive Support Needs.** Students with a primary disability of deaf-blindness can only be taught by an educator with one of the following credential authorizations:

    Education Specialist Instruction Credential:
    - Extensive Support Needs (R3EN)1
    - Deaf and Hard-of-Hearing (R3HD or R3DH)
    - Visual Impairments (R3VB or R3VI)
    - Moderate/Severe Disabilities (R3MS)

Education Specialist Added Authorization:
- Deaf-Blind (AADB)

Education Specialist Bridge Document:
- Extensive Support Needs (R3BE)1

5. Is the student eligible to take the California Alternate Assessments (Cal Alt and Alternate English Language Proficiency Assessments for California [ELPAC])? *(**Generally** students taking the alternate assessments will require ESN.)*
   a. If no, *then go to question 6*.
   b. **If yes, STOP. The Student Degree of Support *will likely be* ESN – Extensive Support Needs.**

6. If unable to determine degree of support using a specific disability or statewide assessments, consider all domains for which the student requires support in their IEP goals based on their primary and secondary disabilities. Mark all that apply:
   a. academics
   b. communication
   c. gross/fine motor
   d. social-emotional
   e. behavioral
   f. vocational
   g. learning environment access skills
   h. adaptive/daily living skills
   i. health support
   j. movement support
   k. sensory support

7. Does the student require INTENSIVE instruction and supports in two or more of the domains above?
   a. **If yes, the Student Degree of Support is ESN – Extensive Support Needs**
   b. **If no, the Student Degree of Support is MMSN – Mild Moderate Support Needs**

Item V.   **RECOMMENDATIONS**

A. Approve removal of Artificial Intelligence (AI) recording features during SELPA meetings.

On January 25, 2024, the Ad Hoc Committee discussed not allowing Artificial Intelligence Tools during LACOE meetings as many of these third-party programs have risks associated with data privacy concerns, security vulnerabilities, and unknown handling and storage of LACOE's data when used. Per LACOE Technology Services Division, the use of unauthorized third-party AI applications for teleconferencing is strictly prohibited.

LACOE Communication on AI Tools

Technology Services

Many third-party AI applications, such as Otter.ai or Read.ai, state that they make virtual meetings better by transcribing notes, creating a summary of the meeting, and even creating action items based on the conversations had in the meeting. However, many of these third-party programs have risks associated with data privacy concerns, security vulnerabilities, and unknown handling and storage of LACOE's data when used. Additionally, using these AI applications may violate state law or LACOE policies.

As a result, effective immediately, the use of unauthorized third-party AI applications for teleconferencing is strictly prohibited.

Item V.   **RECOMMENDATIONS**

B. Approval of reallocation of unused 22-23 IDEA Local Assistance Funds (restricted funds) of $284,085 and reallocation of unused 22-23 Federal Mental Health Funds of $15,576 to members that express an interest.

On February 29, 2024, the Ad Hoc Committee discussed how to best reallocate funds. In addition, LEAs must determine if they have eligible expenses and the impact on MOE. If approved, SELPA will send a survey to members to determine LEA interest. Funds must be spent through submitted expenditure reports by September 30, 2024.

Item V.   **RECOMMENDATIONS**

C. Approve Allocation Plan language to address unused/unallocated Local Assistance Grant funds in future years

On February 29, 2024, the Ad Hoc Committee reviewed language to add to the Allocation Plan to address unused/unallocated funds. The recommendations are as follows:

1. Prior to initial allocation of Federal Funds, a survey on acceptance of funds, will be sent to LEAs who:

a. Denied or had unspent Federal dollars in the prior year and/or
b. Had 25% or more unspent Special Education revenue in the prior year.

2. Total Federal Funds will be allocated to participating LEAs based on prior year unduplicated Fall 1 CALPADS count.

3. LEAs with unspent funds as of expense report 3 (ending June 30) will need to include a budget plan for the LEA to retain allocation. Unspent/ denial of funds will be allocated to LEAs based on survey response.

Governance Council Meeting – April 25, 2024

Item VI.   **CLOSING ITEMS**

A. SELPA Governance Council Calendar

Los Angeles County CHARTERSELPA
SPECIAL EDUCATION LOCAL PLAN AREA

2023-2024 Governance Council
Calendar of Meetings

Meeting: 8:00am to 9:00am
Ad Hoc Meeting to Follow the End of the Governance Council Meeting

MONTH	DATE	LOCATION
October - CNCLD	26	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
January	25	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
March	28	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
April	25	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
May	23	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
June	20	LAC SELPA Office & Virtual Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242

Created: 5/19/23
Approved: 5/25/23